



Used

## 112-Point Inspection Checklist

Dealer Name: **Denny Menholt Honda**\_\_\_\_\_

Dealer #: **208659**\_\_\_\_\_

### Vehicle Information

Year: **2017**\_\_\_\_\_ Model: **Civic**\_\_\_\_\_ VIN: **2HGFC4B58HH312531**\_\_\_\_\_

Mileage: **47581**\_\_\_\_\_ Color: **MODERN STEEL METALLIC**\_\_\_\_\_

Stock #: **HH312531**\_\_\_\_\_ Repair Order #: **255558**\_\_\_\_\_



# 112-Point Inspection Checklist



## VIN Verification

1. Vehicle History Report (VHR cannot have any conditions listed on the right)
2. VIN Status Inquiry (All open campaigns/recalls must be completed)
3. VIN Plates (All VIN plates must match engine compartment, doorjamb and dash)

- Not Eligible** VEHICLES REPORTED WITH THE FOLLOWING ARE **NOT ELIGIBLE FOR CERTIFICATION**:
- Odometer Rollback
  - Hail/Fire/Flood Damage
  - Not Actual Mileage
  - Dismantled/Reconstructed
  - Exceeds Mechanical Limits
  - Branded/Junked/Salvaged Title
  - Manufacturer Buyback
  - Airbag Deployment/Gray Market

## Unibody

4. Frame (Carefully inspect the vehicle for any prior structural damage)

- Not Eligible** VEHICLES WITH UNIBODY DAMAGE ARE **NOT ELIGIBLE FOR CERTIFICATION**:
- Report any visible signs of unibody damage to the Service Manager.

## Vehicle Diagnostics

5. Check for Diagnostic Trouble Codes (DTC)

- Not Eligible** VEHICLES WITH AFTER-MARKET ITEMS ARE **NOT ELIGIBLE FOR CERTIFICATION**:
- Non-OEM glass is acceptable **only** if it meets HCPV program standards.
  - Refer to the certified program standards on page 4 of this checklist.

## Front Interior

- |   | MEETS STANDARDS:         |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
|   | YES                      | NO                       | N/A                      |
| 6. Key Remotes, at least one (Unlock, lock and panic buttons) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Keyless Entry System (Driver's-door button—unlock/lock) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. SRS Airbags (Exterior condition/Check warning lamp self-check) <input type="checkbox"/>                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Ignition Switch/Engine Start Button (Engine starts) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Instrument Panel Operation (Temp, fuel, speedometer gauge/All indicators illuminate "ON" position) <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Dash (Condition, instrument panel, light and brightness) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Horn (Operation) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Steering Wheel (Condition, tilt, telescopic and lock mode) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Steering Wheel-Mounted Controls (Operation) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Windshield Wipers/Washers (Aim, pressure—front/rear) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Shifter (Check all shifting points—MT or AT) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Parking Brake (Engages and displays on dash) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. Hood Release (Operation) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Trunk/Tailgate/Hatch Release (Operation) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Fuel Door Release (Operation) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. Seats (Operation and tracks) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Seat Heaters (Operation and heating performance) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Seat Belts (Belts, buckles, latches and retraction) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. Head Restraints (Present & Adjustable up/down) <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Windows (Operation—noise, speed, full travel and glass) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. Front Doors (Operation, trim, panels, handles, latches, locks) <input type="checkbox"/>                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. Side Mirrors (Condition, operation, side-view camera—if applicable) <input type="checkbox"/>                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. Rearview Mirror (Operation, auto-dimming—if equipped) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 29. Sunroof/Shade/Glass (Condition and operation) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 30. Sun Visors/Mirrors (Condition—flip up, down/sideways) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 31. Interior Lights (Condition and operation) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 32. A/C/Heater/Defroster (Operation and vent outlets) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 33. Audio System AM/FM/SXM/CD Radio (Operation, display, control panel, speakers) <input type="checkbox"/>                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 34. Intelligent Multi-Information Display (Operation and display) <input type="checkbox"/>                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 35. Bluetooth® HandsFreeLink® (Perform voice commands—must pair with phone) <input type="checkbox"/>                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 36. Navigation System (Operation, display, clear all stored data) <input type="checkbox"/>                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 37. Rearview Camera (Operation and display) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 38. Alarm/Theft-Deterrent System <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 39. Cigarette Lighter/Power Outlets (if equipped) <input type="checkbox"/>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

## Rear Interior

- |  | MEETS STANDARDS:         |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
|  | YES                      | NO                       | N/A                      |
| 40. Seats (Upholstery condition, operation and tracks) <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 41. Seat Belts (Belts, buckles, latches, anchors and retraction) <input type="checkbox"/>          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 42. Head Restraints (Present & Adjustable up/down) <input type="checkbox"/>                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 43. Windows (Operation—noise, speed, full travel and glass) <input type="checkbox"/>               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 44. Rear/Sliding Doors (Operation, trim, panels, handles, latches, locks) <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 45. Cargo Light (Condition and operation) <input type="checkbox"/>                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

## Front Exterior

- |   | MEETS STANDARDS:         |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
|   | YES                      | NO                       | N/A                      |
| 46. Windshield Glass (Cracks, chips, pits, scratches, antenna) <input type="checkbox"/>             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 47. Windshield Wiper Blades/Arms (Condition and high-/low-speed operation) <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 48. Headlights/Lenses (Condition and operation—moisture) <input type="checkbox"/>                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 49. Fog Lights/Lenses (Condition and operation) <input type="checkbox"/>                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 50. Daytime Running Lights/Lenses (Condition and operation) <input type="checkbox"/>                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 51. Turn Signal Lights/Lenses (Condition and operation) <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

## Rear Exterior

- |  | MEETS STANDARDS:         |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
|  | YES                      | NO                       | N/A                      |
| 52. Windshield Glass (Cracks, chips, pits, and scratches) <input type="checkbox"/>     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 53. Windshield Wiper Blade/Arm (Condition and operation) <input type="checkbox"/>      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 54. Brakelights/Lenses (Condition and operation) <input type="checkbox"/>              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 55. Taillights/Lenses (Condition and operation—moisture) <input type="checkbox"/>      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 56. Backup Lights/Lenses (Condition and operation) <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 57. Turn Signal Lights/Lenses (Condition and operation) <input type="checkbox"/>       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 58. Emergency Lights/Lenses (Condition and operation) <input type="checkbox"/>         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 59. License Plate Brackets/Light (Condition and operation) <input type="checkbox"/>    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 60. Exhaust(s) (Condition—loose or damaged) <input type="checkbox"/>                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 61. Fuel Door/Cap (Fuel door and cap operation—if applicable) <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

# 112-Point Inspection Checklist



## Under Hood/Fluids

MEETS STANDARDS: YES NO N/A

- 62. Hood Support/Prop Rod (Condition—holds hood up) .....
- 63. Engine Mounts (Condition—cracks/tears in the rubber) .....
- 64. Engine (Condition, operation, fluid level and leaks) .....
- 65. Transmission Mount (Condition—bracket, rubber bushing) .....
- 66. Transmission (Operation—MT or AT, fluid level, hoses and leaks) ....
- 67. Clutch Master Cylinder (Operation, fluid level and leaks) .....
- 68. Brake Master Cylinder/Booster (Fluid level and leaks) .....
- 69. Brake System (Operation and leaks) .....
- 70. 12-Volt Battery (Condition and load test) .....
- 71. Alternator (Belt condition, tension and charge) .....
- 72. Water Pump (Noise and leaks) .....
- 73. Fuel Injectors (Condition—fuel lines and hoses) .....
- 74. Radiator (Fluid level, leaks and damage) .....
- 75. Coolant Recovery Tank (Condition, fluid level and leaks) .....
- 76. Coolant Hoses (Condition and leaks) .....
- 77. A/C Condenser (Corrosion and damage) .....
- 78. A/C Compressor (Proper cycling, belt condition and tension) .....
- 79. Power Steering (Belt condition, tension, fluid level and leaks) .....
- 80. Differential Fluid (Check level and leaks) .....
- 81. Washer Fluid (Check level and leaks) .....
- 82. Hydraulic Hose/Line (Cracks, kinks, loose bolts and leaks) .....

Comments:

## Under Vehicle

MEETS STANDARDS: YES NO N/A

- 83. Brake Calipers (Evidence of binding, loose bolts and leaks) .....
- 84. Suspension (Loose bolts, bent/broken control arms) .....
- 85. Universal/CV Joint/Boots/Driveshaft (Cracks and leaks) .....
- 86. Exhaust System (Leaks, holes, dents, cracks and hangers) .....

Comments:

## Brakes/Wheels/Tires

MEETS STANDARDS: YES NO N/A

- Left-Front**
- 87. Brake Pad/Shoe (Replace if damaged and/or wear exceeds 50% of minimum thickness) .....
  - 88. Rotor (Replace if damaged and/or wear is beyond service limits) ....

Record Measurements Below in Millimeters

BRAKE PAD/SHOE	BRAKE ROTOR
<b>8</b> mm	<b>22</b> mm

- 89. Wheel (Check condition, lug nut, torque and valve stem) .....
- 90. Tire (Uneven wear, minimum tread depth 4/32" across tread width, sidewall cracking/cuts, adjust tire pressure) .....

### Right-Front

- 91. Brake Pad/Shoe (Replace if damaged and/or wear exceeds 50% of minimum thickness) .....
- 92. Rotor (Replace if damaged and/or wear is beyond service limits) ...

Record Measurements Below in Millimeters

BRAKE PAD/SHOE	BRAKE ROTOR
<b>8</b> mm	<b>22</b> mm

## Brakes/Wheels/Tires (Cont.)

MEETS STANDARDS: YES NO N/A

- 93. Wheel (Check condition, lug nut, torque and valve stem) .....
- 94. Tire (Uneven wear, minimum tread depth 4/32" across tread width, sidewall cracking/cuts, adjust tire pressure) .....

### Left-Rear

- 95. Brake Pad/Shoe (Replace if damaged and/or wear exceeds 50% of minimum thickness) .....
- 96. Rotor/Drum (Replace if damaged and/or wear is beyond service limits) .....

Record Measurements Below in Millimeters—Write N/A if not applicable

BRAKE PAD/SHOE	BRAKE ROTOR	BRAKE DRUM
<b>7</b> mm	<b>8</b> mm	<b>na</b> mm

- 97. Wheel (Check condition, lug nut, torque and valve stem) .....
- 98. Tire (Uneven wear, minimum tread depth 4/32" across tread width, sidewall cracking/cuts, adjust tire pressure) .....

### Right-Rear

- 99. Brake Pad/Shoe (Replace if damaged and/or wear exceeds 50% of minimum thickness) .....
- 100. Rotor/Drum (Replace if damaged and/or wear is beyond service limits) .....

Record Measurements Below in Millimeters—Write N/A if not applicable

BRAKE PAD/SHOE	BRAKE ROTOR	BRAKE DRUM
<b>7</b> mm	<b>8</b> mm	<b>na</b> mm

- 101. Wheel (Check condition, lug nut, torque and valve stem) .....
- 102. Tire (Uneven wear, minimum tread depth 4/32" across tread width, sidewall cracking/cuts, adjust tire pressure) .....

BRAKE PAD/SHOE	BRAKE ROTOR	BRAKE DRUM
mm	mm	mm

- 103. Spare Tire/Tool Kit/Tire Repair Kits (Check conditions and all tools present).....

Comments:

## Replacement Items

MEETS STANDARDS: YES NO N/A

- 104. Engine Air Filter (Replace if dirty) .....
- 105. Cabin Filter (Replace if dirty) .....

Comments:

## Road Test

MEETS STANDARDS: YES NO N/A

- 106. Engine Operation (Cold/hot/high and low speeds) .....
- 107. MT Clutch (Smoothness, effort and slippage) .....
- 108. Braking System (Noise, vibration and effort) .....
- 109. Cruise Control System (Engage, cancel and resume) .....
- 110. Steering/Tire/Wheel (Abnormal vibration and stiffness) .....
- 111. CV Joint/Drive Axle Noise (Full lock, turn left/right).....
- 112. Vehicle Drift/Pull (Abnormal drift/pull—drive straight) .....

Comments:

# 112-Point Inspection Checklist



## Technician Acknowledgment (Signature Required)

I certify that: i) I inspected all applicable items on this checklist; ii) all required reconditioning was performed and meets Honda Certified Pre-Owned Vehicle Program Standards for HondaTrue Used vehicles; and iii) this vehicle is eligible for certification as a HondaTrue Used vehicle. All items that did **not** meet program standards have been properly repaired with Honda Genuine Parts and thoroughly documented on the reconditioning repair order. All diagnostic trouble codes (DTCs) have been remedied and cleared, and all applicable campaigns and recalls have been properly completed prior to vehicle certification and delivery.

Technician: MITCH ZENTNER DPTS #: D353489 Signature:  Date: 2/2/2026

## Dealer Management Acknowledgment (Signature Required)

I certify that: i) all applicable items on this checklist were inspected; ii) all required reconditioning was performed and meets Honda Certified Pre-Owned Vehicle Program Standards for HondaTrue Used vehicles; and iii) this vehicle is eligible for certification as a HondaTrue Used vehicle and will be reported to American Honda within 48 hours of retail delivery.

Name (Print): JACK HOPKINS Signature:  Date: 2/5/2026

Please select your title:

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Dealer Principal | <input type="checkbox"/> Dealership Manager      | <input type="checkbox"/> General Manager | <input type="checkbox"/> General Sales Manager |
| <input type="checkbox"/> Sales Manager    | <input type="checkbox"/> Business Office Manager | <input type="checkbox"/> Service Manager | <input type="checkbox"/> Pre-Owned Manager     |

## Certified Program Standards

- Perform all required maintenance
- All fluids must be topped off
- All tires must be same size, brand, load, speed rating and free of damage
- OEM or non-OEM windshields containing cracks, chips, scratches, pitting and impairment of the driver's line of sight must be repaired and/or replaced. If a windshield cannot be repaired, it must be replaced with either Honda OEM or comparable aftermarket windshield

## Documentation/Keys/Manuals

MEETS STANDARDS: YES NO N/A

MEETS STANDARDS: YES NO N/A

Check items provided to the customer during vehicle delivery:

- |  |                          |                          |                          |
|--|--------------------------|--------------------------|--------------------------|
| A. Vehicle Inspection Checklist .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Vehicle History Report (CARFAX™ or AutoCheck®) .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Owner's Guide .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Owner's Manual .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Paper <input type="checkbox"/> CD/DVD <input type="checkbox"/> Online |                          |                          |                          |
| E. New Car Warranty Manual .....   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Paper <input type="checkbox"/> CD/DVD <input type="checkbox"/> Online |                          |                          |                          |
| F. Certified Warranty Booklet .....  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Paper <input type="checkbox"/> CD/DVD <input type="checkbox"/> Online |                          |                          |                          |

Check items provided to the customer during vehicle delivery:

- |   |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
| G. Navigation Code #: (.....) .....     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| H. Radio Security Code #: (.....) ..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| I. Keys (One OEM key remote) .....      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| J. Valet Key (One key) .....            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

## Customer Acknowledgment (Signature Required)

All applicable items checked above (A through J) have been reviewed with and provided to me by the dealership at the time of vehicle delivery.

Customer Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_